

Public Notice of Meeting
WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, October 12, 2021
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.

Videoconferencing: meet.google.com/nuq-dnqw-vuf

Audio: [+1 240-794-2762](tel:+12407942762) PIN: 213 961 651#

Due to current events all videoconferencing options may be subject to modifications. Please check www.sau63.org for the latest information.

- I. CALL TO ORDER-Alexander LoVerme-Chair**
- II. PLEDGE OF ALLEGIANCE**
- III. ADJUSTMENTS TO THE AGENDA**
- IV. PUBLIC COMMENTS:** This is the public's opportunity to speak to items on the agenda. In the interest of preserving individual privacy and due process rights, the Board requests that comments (including complaints) regarding individual employees or students be directed to the Superintendent in accord with the processes set forth in School Board Policies KE and KEB.
- V. BOARD CORRESPONDENCE**
 - a. Reports**
 - i. Superintendent's Report
 - ii. Principals' Reports
 - iii. Curriculum Coordinator's Report
- VI. WLCTA**
- VII. 7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION**
 - a. FY 2022-2023**
 - i. Full Budget
 - ii. SAU
 - iii. Salaries & Benefits
- VIII. PUBLIC COMMENTS**
- IX. SCHOOL NURSES**
- X. DELEGATE ASSEMBLY**
- XI. ACTION ITEMS**
 - a. Approve Minutes of Previous Meeting**
- XII. POLICIES 2ND READ**
 - i. ACE-Procedural Safeguards Nondiscrimination on the Basis of Handicap/Disability
 - ii. AD-Philosophy of the School District
 - iii. BDE-Committees and Delegates
 - iv. KEC-Policy on Reconsideration of Instructional Materials
 - v. KEC-R-Reconsideration of Instructional Materials

XIII. BOARD BUDGET DISCUSSION

XIV. PUBLIC COMMENTS

XV. SCHOOL BOARD MEMBER COMMENTS

XVI. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (B) (C)

i. Staffing Matters

XVII. ADJOURNMENT

INFORMATION: Next School Board Meeting-October 26, 6:30 PM at WLC

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
603-732-9227

Peter Weaver
Superintendent of Schools

Ned Pratt
Director of Student Support Services

Kristie LaPlante
Business Administrator

Superintendent Report – October

Since the last report, we have been focused on establishing a rhythm and routine in our schools, developing working relationships with our students and families, and making sure that we are moving forward on building our tentative budget proposal for the upcoming school year in a thoughtful and timely way. I'm very thankful for our school staff and leadership team, and how we've worked together to support our students and schools. Here are a few notes and updates.

- The **Wilton & Lyndeborough Heritage Commissions** have been working on a local history project with 4th grade students and will be premiering the project on October 23rd. We've invited Deb Mortvedt, from the Wilton Heritage Commission, to our meeting to take a moment to announce and generate excitement about their work with our students.
- We want to extend our deep appreciation for **Label Art** and their overwhelming support for our school community. For over 50 years, the company has been an integral member of our local economy and community. While they are closing their doors, they took time to reach out and give what they could to our schools. We are grateful for their generosity in donating office equipment and furniture. From conference tables and bookshelves, to basic office supplies and chairs, we cannot thank them enough for their kindness and support. In addition, a big thank you to Mr. Erb, if it were not for him we would not have had this opportunity.
- Just a reminder that on Sunday, October 17th, we will have our **LCS community clean-up** day from 8:00 to 1:00 pm. Our goals include trimming back low hanging tree limbs, paint our swing and the side wall of our building, weed and spread bark mulch, and fill our sandbox with sand!
- We want to recognize **Russ Boland**, Lyndeborough Town Administrator, for providing us with a venue at the town hall for our school board workshop on October 5th. He has been an exceptional community partner and we look forward to our continued collaboration.
- I am excited to work with DJ Garcia and the Wilton House of Pizza on Saturday, October 9th in our effort to raise money for student scholarships. It's going to be a terrific day, and I hope you have an opportunity to stop by and grab some great food!
- On behalf of the District, I would like to thank Representative Lisa Post for organizing the DOE presentation on October 6. The presentation was on changes and updates with school funding and finance. The information was timely, interesting and substantial.
- Finally, thank you to the United Way Organization of Nashua for donating 2000 face coverings and school supplies for our students.

Wilton-Lyndeborough Cooperative School District provides a safe and educational environment that promotes student exploration, critical thinking and responsible citizenship.

WILTON-LYNDEBOROUGH COOPERATIVE
MIDDLE SCHOOL / HIGH SCHOOL
57 SCHOOL ROAD
WILTON, NEW HAMPSHIRE 03086
(603) 732-9230
www.sau63.org

Dr. Sarah Edmunds, Principal
Kathryn Gosselin, Assistant Principal
Brice Miller, Athletic Director

Amanda J. Kovaliv, School Counseling Coordinator
Alice Bartoldus, Middle School Counselor

October 2021 WLC Principal's Report

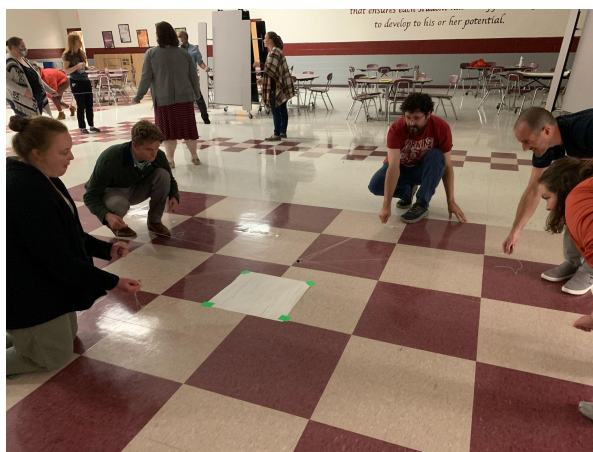
Student Leadership Team

The student leadership team has been put into place. We met for the first time (since 2019) on October 6 to outline our purpose and to reaffirm our goals. Our student leadership team mentor, Zach Provost, meets with the team to help them develop projects that speak to school climate and culture and include student voice. Their mission statement is *Warrior Vision: School Change Through Students' Eyes*. We are so excited to put this vision into action.

September 30th Early Release PD Day

The WLC faculty spent the afternoon focusing on our two big goals for the year, school culture and curriculum. We began our afternoon with guest speaker, Liam Magan, who helped us to understand some of the ways we can better support our LGBTQ+ students. He shared his story with us and offered us a chance to ask questions. This PD was requested by the faculty after our suicide prevention training and realization that LGBTQ+ youth is four times more likely to seriously consider, to make a plan for, and to attempt suicide than their peers (Johns et al., 2020). Thank you again to Liam Magan. It was a powerful story and one that we needed to hear.

Our PD time then moved onto ways to connect with our students in advisory through restorative circles and building community. We did some faculty team building activities as well and ended the day completing a curriculum survey and working on individual curriculum.



We worked together to create a drawing. Long strings were tied to a marker. When participants pull the string, the marker moves in that direction. To draw anything recognizable, they had to work together.

Homecoming/Pep Rallies

WLC celebrated Homecoming this year in fantastic fashion! Our school spirit was bursting as we wore our school colors on October 1 and enjoyed a middle school and high school pep rally. Later that night, the high school students enjoyed a dance. The decorations, food, and preparations for all of these events were done by teachers, students, PTO, and community members. Special thanks to class advisors Stephanie Erickson, Tori Schauer, Mary Beth Wiley, and Erin Rosana for taking the lead in these events. Thank you to Taryn Anderson for providing us with music at the pep rallies (GO PEP BAND) and as the DJ at the dance. A huge thanks to our custodial team Ann Bird, Buddy Erb, Josh Morrow, and Scott Hasu for their support.



The WLC Reporter

The monthly newsletter is attached. There were an abundance of fun activities in September and many students who made us proud. Thank you to the PTO for putting it on facebook so that more people can see it! If anyone else would like to receive it, they can email Sarah Edmunds at s.edmunds@sau63.org.

References

Johns M.M., Lowry R., Haderxhanaj L.T., et al. (2020). Trends in violence victimization and suicide risk by sexual identity among high school students — Youth Risk Behavior Survey, United States, 2015–2019. *MMWR Suppl*, 69,(Suppl-1):19–27.

THE WLC REPORTER

SEPTEMBER 2021

A FANTASTIC START TO THE 2021-2022
SCHOOL YEAR!



Taylor Bouley and Sydney Freischlag hold up a very 'punny' sign on the first day.



Science teacher Adam Rickenbach, English teacher Alison Bowman, and English teacher Maggie Dwyer welcome students on the first day. All of the staff greeted students with music and quite a bit of motivational hollering!

VARSITY SOCCER



BOYS VARSITY

The Boys Varsity soccer team won their home opener against Mount Royal on Friday, August 27. Troy Brennan scored 4 goals and Kenny Begley added 3 to lead the offense. The team also won their second game at home on Friday, September 3. Our Warriors out scored Farmington-Nute 4-1.

The boys have continued to play like Warriors! The current record is 6-0-1! Keep it up, gentlemen.

GAME SCHEDULE

08/27/21 Mount Royal **W9-1**
09/03/21 Farmington-Nute **W4-0**
09/07/21 Hinsdale **W9-0**
09/10/21 at Newmarket **W3-1**
09/13/21 Conant **T1-1**
09/16/21 Pittsfield **W6-0**
09/20/21 at Concord Christian **W1-0**
09/28/21 at Portsmouth Christian 04:30 PM
10/02/21 at Sunapee 04:00 PM
10/04/21 at Conant 04:00 PM
10/08/21 at Mount Royal 03:00 PM
10/14/21 Concord Christian 06:00 PM
10/16/21 at Newport 02:00 PM
10/18/21 Sunapee 04:00 PM
10/20/21 Newport 06:30 PM
10/21/21atHinsdale04:00 PM



Nate Brown cruises past the competition in the home opener.



Sean Brennan makes his way down the field.



Alex Nelson prepares to throw the ball back into play

GIRLS VARSITY

The girls varsity team is doing great work so far this season! They are currently 4-2 and getting stronger every day! They played an excellent game in the pouring rain against Holy Family on September 21 and won 9-0. Well done, Warriors!

09/07/21 Hinsdale **L2-8**
09/08/21 Epping **L1-2**
09/10/21 at Newmarket **L0-10**
09/14/21 at Conant **L1-3**
09/16/21 Pittsfield **W3-2**
09/22/21 Holy Family **W9-0**
09/29/21 at Portsmouth Christian 04:30 PM
10/02/21 at Sunapee 03:00 PM
10/04/21 Conant Postponed to 10/06
10/04/21 Conant 05:30 PM
10/08/21 at Mount Royal 04:30 PM
10/12/21 Newmarket 04:00 PM
10/14/21 at Concord Christian 04:00 PM

10/16/21 at Newport12:00 PM

10/18/21 Sunapee 06:00 PM

10/20/21 Newport04:30 PM

10/21/21 at Hinsdale04:00 PM



Adri Bausha scores an incredible goal at the September 21st game against Holy Family.



Sam Boette is back on the field and fighting for the ball!



Avery Krug throws the ball back into play.

STUDENT RECOGNITION



WLC SENIOR SHAWN BISHOP WINS YOUTH IN CARE AWARD FOR NH

Shawn Bishop of the class of 2022 has made us all proud by winning the Youth in Care Leader of the Year Award for NH. This award is given to young people in the foster care system that advocate not only for themselves but for others in their community. He was also presented this award in recognition of his resilience and perseverance throughout his life. He received his award in an August 12th ceremony.

Shawn is a student athlete at WLC and worked for the WLC technology director over the summer. He will continue with the tech department during the school year as an intern. Congratulations, Shawn! We are so very proud of you and all of your many accomplishments! You inspire us all!

SAMANTHA BOETTE CHOSEN AS WLC'S CANDIDATE FOR THE DAR GOOD CITIZENSHIP AWARD



The Daughters of the American Revolution Good Citizens Award and Scholarship Contest, created in 1934, is intended to encourage and reward the qualities of good citizenship. This award recognizes and rewards individuals who possess the qualities of dependability, service, leadership, and patriotism in their homes, schools, and communities. WLC selected Samantha Boette because she demonstrates these qualities to an outstanding degree.

Congratulations, Samantha!!

TROY GARDENT TAKES ON JUNIOR FIREFIGHTING PROGRAM



Troy Gardent is a senior at WLC and was enrolled in the ConVal firefighting program this year; however, due to lack of participation, the program was cancelled. The Chief of the Wilton Fire Department, Don Nourse, has reviewed the Department SOG regarding the Junior Firefighter Program and Troy is on board to take on the challenge of becoming a Junior Firefighter. He has prior experience as an Amherst Fire Explorer and is looking to build on his experiences there to become more proficient at becoming a firefighter. Troy will be at the station two days a week to help, take on maintenance projects, and build his knowledge base on what volunteer firefighters do. Troy will be assigned to Company 1 under the Supervision of Captain Miron and Lieutenant Dick.

Nice work, Troy!

SEPTEMBER 3RD WAS FUN FRIDAY AT WLC

To end the first week of school with a bit of fun, students and faculty took part in our first 'Fun Friday' of the year. For the last two periods of the day, students were able to sign up for activities. Activities included arts and crafts, board games, soccer, dodgeball, and basketball. We had a whole lot of fun and look forward to the next one!



Emily Hanks takes part in the arts and crafts activity.



Connor Kennedy and Ms. Morshed smile at each other during a break from the activities.



Ms. Bowman and Naliia Ingallina-Courtemanche enjoy the arts and crafts room.

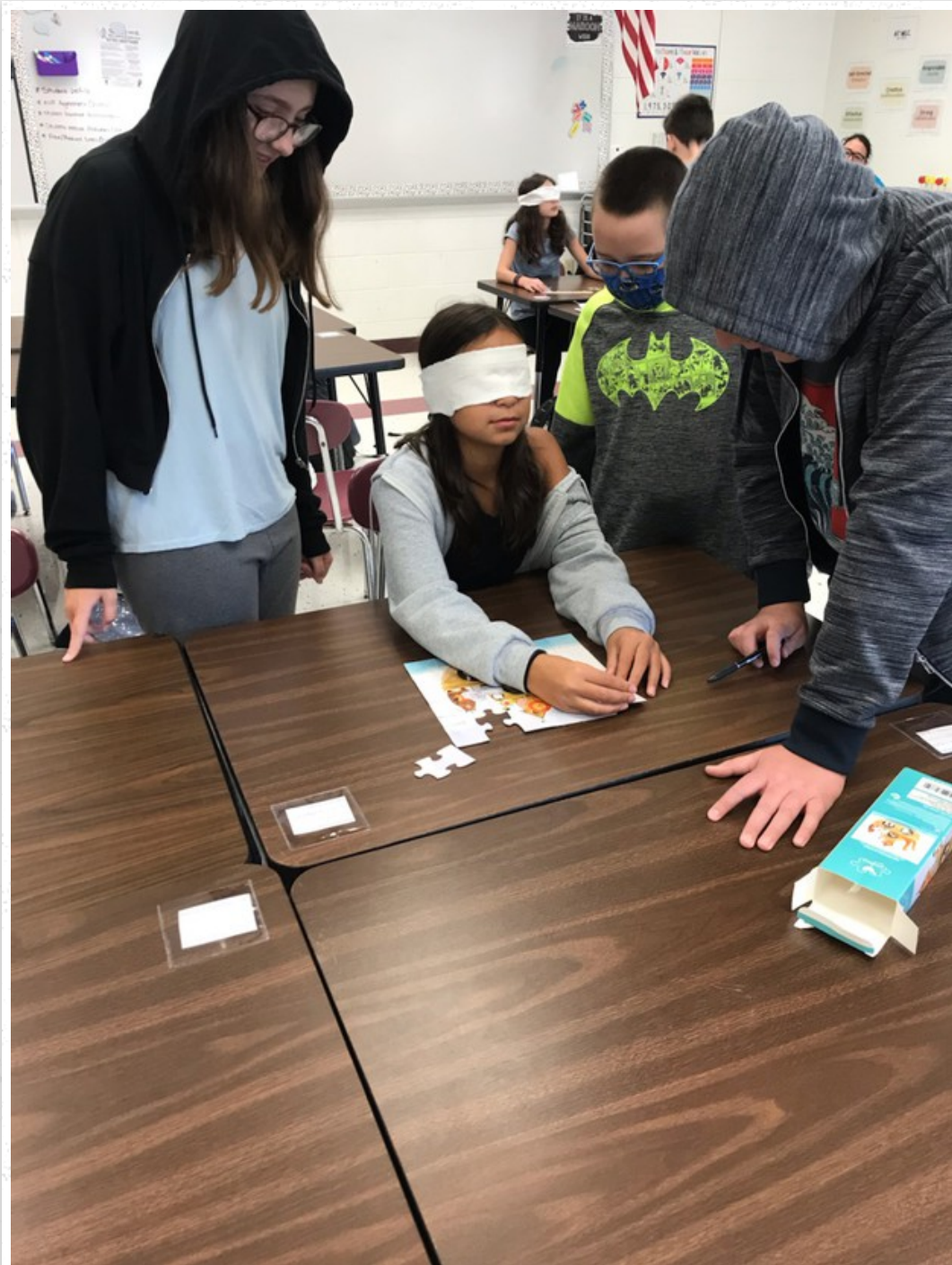


Christian Balusek, Mr. Zekser, Dyllan Barrett, and Mr. Tyler pause their game long enough to smile at the camera.

MIDDLE SCHOOL TEAM BUILDING

During the first two weeks of school, the Middle School SEER classes worked on team building skills using a variety of games. One of these activities included students being broken into groups, and seeing which group could put a 24 piece puzzle together the fastest. The only catch was the person who was putting the puzzle together was blindfolded! Their teammates had to be their eyes and find ways to assist them in putting the puzzle together. This activity resulted in lots of laughs, and some fantastic new communication skills.





CLASS OF 2022 HIKE UP MT. MONADNOCK



The seniors had a wonderful day hiking Mt. Monadnock on Friday, September 17. Ms. Manning, Mr. Provost, and Mr. Comerford accompanied them and everyone had a great time. When the students reached the bottom, Ms. Kovaliv and Ms. Coffey were waiting for them with pizza!

ART NEWS

by Ms. Hall



2D HIGH SCHOOL ART

2D High School Artists have been investigating some basic practices of compositional creation with the guidance of their own curiosity. They have been encouraged to explore color mixing, texture, and words integrated into their experimental compositions. This is all leading up to an exciting project to have the students paint storm drain murals downtown Wilton! Thanks to the awesome outreach from Donna Crane of the Wilton Community Center, we will be linking up with Michele Decoteau who is the Land Use Administrator and Stormwater Manager of Wilton, NH. Michele will visit WLC within the next few weeks to further discuss the guidelines of this mural project, as well as the importance of storm drain awareness with local and global water protection. In the meantime, we have commenced our deep dive into the visual studies of how various artists represent water with discerning investigations into the use of watercolor and acrylic painting techniques.



3D HIGH SCHOOL ART

3D High School Artists are learning about the *material culture* of cardboard. Together they are experimenting with the versatility of this well-loved artist resource through sculpting visual 3D metaphors as well as surface investigations with spray paint in creating some inspiring visuals and quotes. They have been practicing some art criticism by viewing works of art by famous artists, and now they are deducing their own interpretive meaning through the critique practice of each other's work.



COMPUTER ARTS

Computer Arts students have been studying the fundamentals of animation by closely observing various characteristics of motion in our everyday lives. We are analyzing and sketching out paths of motion, and then imitating them by recreating the movement with handmade visual representations. The students have already created their own green screen and tried out a bit of basic editing on the Adobe After Effects platform. Since then, we have begun creating our own investigations into frame by frame animations with hand drawing images on sticky note books. This practice is in preparation for their handmade flip-book challenge! Flipbooks are a rudimentary practice that will enable these young animators to better understand the basics of animation and how it translates into digital animation parameters for more refined motion techniques.



8TH GRADE ART

8th Graders in Art this trimester occupy 3 full classes! We are investigating 3 different topics. One class is looking at how to represent meaning more abstractly in sculptural formats, and working in groups to take their time to extract their own subjective interpretations from the sculptures. Another group are also working in sculptural ways, but with the challenge of reinventing 'misfit' ceramics that have been neglected in their unfinished state. Their dedication to observation, envisioning and reflection has brought them to creative solutions and wild ideas! Lastly the 3rd 8th grade class is talking about color, and how the layering of color in various materials yields interesting effects. From juxtaposing crayons in nature, to layering various abstract color shapes and lines, they are on their way to creating their own colors in recycled jars to use in their first big color theory project.

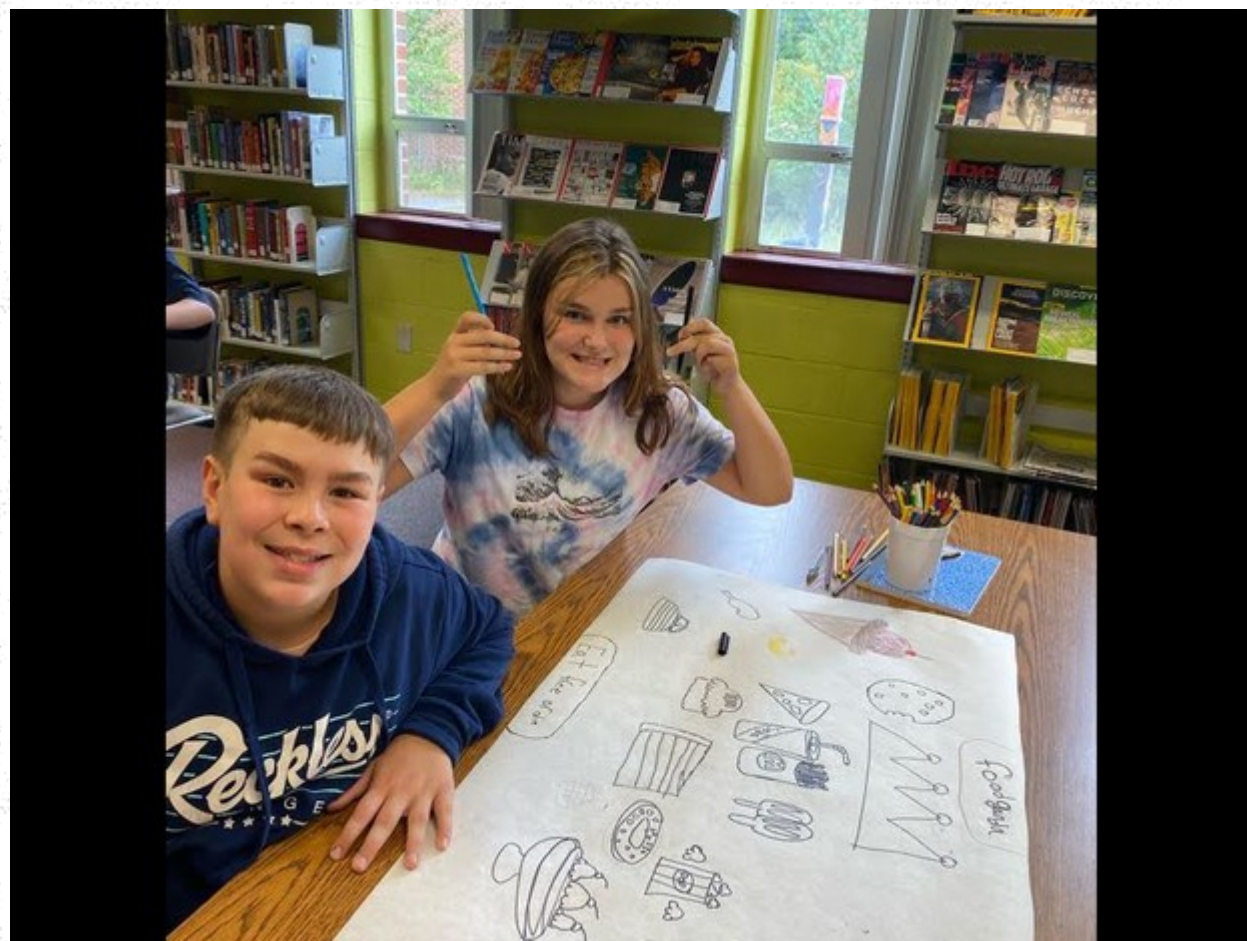


7TH GRADE ART

7th Graders have been investigating a bit of color theory review as well and applying it to their studies of...eyes! We have been talking about the different parts of the eye that evoke our human expression, and how to simplify our eye renderings in order to capture creative expression with fewer lines. This practice is in preparation for a request from the middle school science department at WLC to paint eyes on some old goggles for opaque blindfolds for their scientific inquiry assignments. Additionally we are exploring composition, and how artists alter composition by cropping in on a piece of art. These eye sketch compositions will be framed with colors that we mixed based on their own creative decision making.

LIBRARY SKILLS

by Ms. Wiley



It's time for the Library Skills Olympics! In Library Skills, 7th and 8th grade students are competing throughout the trimester to win the most medals! For the Opening Ceremonies, the classes split into groups, and in their groups they created a country with a unique name, flag, and anthem. The students got creative; countries had names such as, "Anime World", "Bop'n Derry", and "Oozma Kappa". They designed unique flags for their countries, and then showed off their creations in the hallways with a Parade of Nations. Each group also chose a national anthem, which varied from the iCarly television show theme song to the children's song, "Apples and Bananas". The students will be competing in their countries to win medals through activities and games to review library skills. From speed book cataloging to database searching trivia, students will practice their skills and earn medals. At the end of the trimester, the country with the most medals will win a prize in the closing ceremony! Stay tuned to see who will win!

FAMILY AND CONSUMER SCIENCE

by Ms. Clark



In FACS Grade Six, we began the year playing 'Get to Know You Jenga.' I asked a question and each person had to answer it before they took a turn. We have been having a great time. I have been doing different activities based on the individual needs of students. They have been enjoying trying a couple tropical fruits: rambutans, dragonfruit, and star fruit and have been great taste testers of foods made from Creative Cooking. I have wonderful student helpers and paraprofessionals in my classes and it has been a blessing. We are working on some soft skills and how to be a great audience during food demonstrations. Many have had experiences already in cooking and love to take home what they make.

In "For the Love of Leftovers Class" we have been making vinyl record bowls. We are still in the beginning stages, but we are making progress. Many thanks to Ms. Hall for sharing her spray paints with us and her expertise. We even practiced on a picnic table and worked collaboratively. In this class we also made a big meal and ate family style. In today's busy world, many families don't sit together and eat at the table. We started preparing it during advisory and continued through our class period.

In Creative Cooking our favorite item so far is spaghetti bread. Each one came out awesome! Vincent LoVerme and Alex Carver shared their's with the guidance department. Mrs. Kovaliv said they should receive an A+. The students are making progress with time management. Our class goes by really fast. We have made a lot of quick breads and will be making treats for the Homecoming Dance.

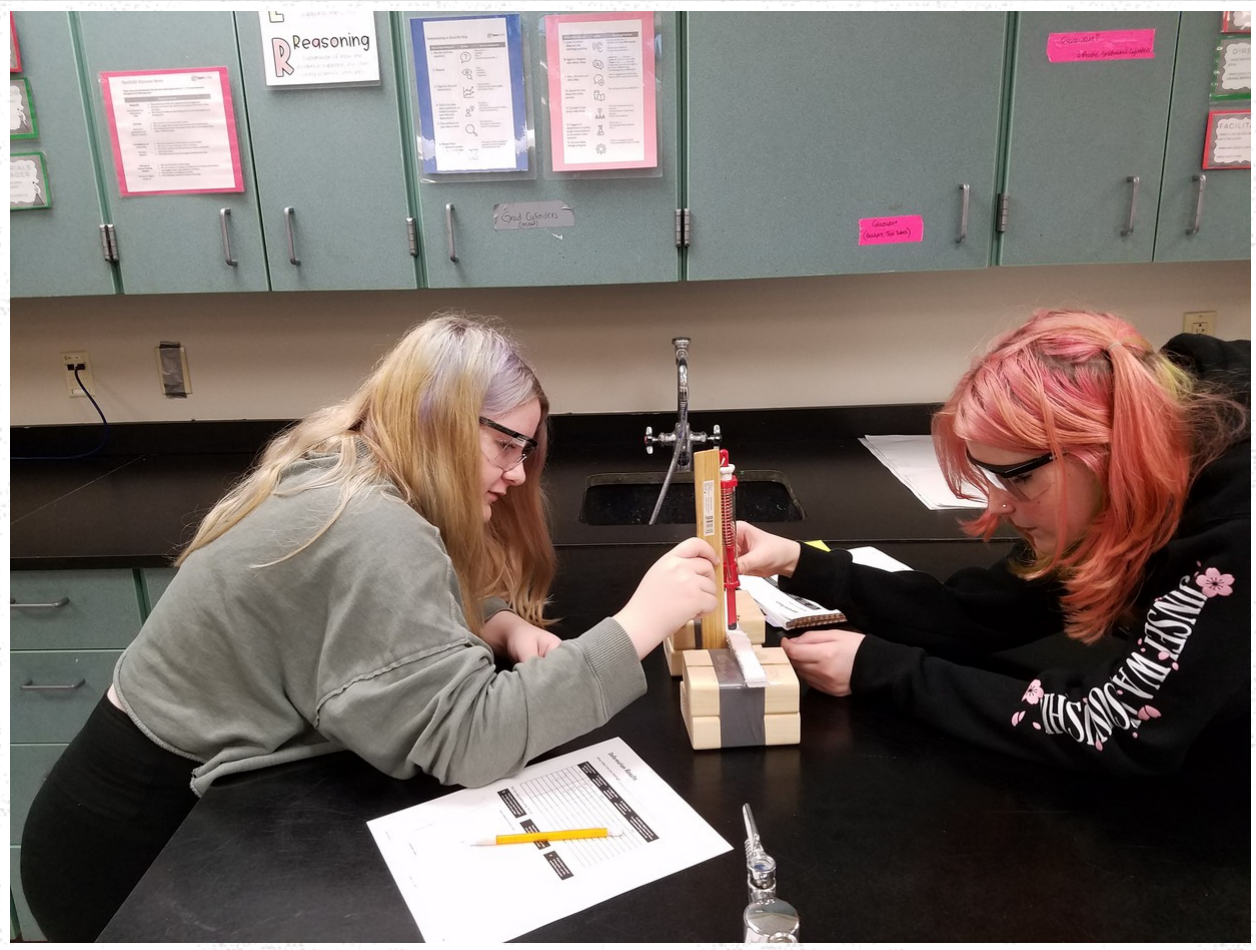


8TH GRADE SCIENCE

by Ms. Blais

Students are investigating Contact Forces. They have been collecting evidence and measuring how objects deform under different amounts of force to answer the question; How much do you have to push any object to get it to deform?



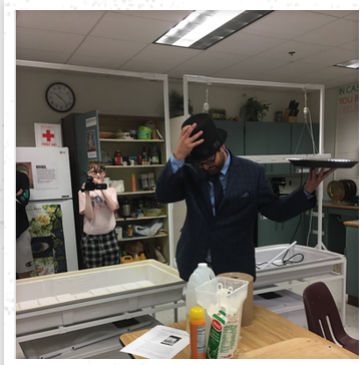


STUDENT LEADERSHIP TEAM



On Thursday, September 23, students who were invited to join the student leadership team were given their invitations in grand fashion. Student Leadership Team Advisor, Zach Provost donned his top hat and Assistant Principal Katie Gosselin grandly announced those who have

been selected. There is always room for more students on the Student Leadership Team! If there is interest, please email Mr. Provost at z.provost@sau63.org.



THE YEAR BOOK STAFF NEEDS YOUR HELP!

YEARBOOK

To make this yearbook a success, we need photos. If you have photos from any school events, past or present, feel free to send them to us! Photos from classes, activities or spring sporting events in 2021 would be greatly appreciated. Please email any photos to either Mary Beth Wiley (m.wiley@sau63.org) or Alison Bowman (a.bowman@sau63.org).

Additionally, the Yearbook Staff is looking for advertisements! If you want to promote your business while supporting the senior class, the yearbook is a great way to do it! Advertising can be done through our school's yearbook website below. Parents can also support their seniors through the yearbook! Add messages of congratulations and photos of your student to show your support! Setting up and purchasing an advertisement can be done through the website below. If you have any questions, please contact Mary Beth Wiley or Alison Bowman! Thank you for your help and support!



Wilton-Lyndeborough Cooperativ...

www.jostens.com

THANKSGIVING BASKET COLLECTION

We will be collecting items to provide Thanksgiving Baskets for families in need again this year. If you would like to donate items or money, please email s.edmunds@sau63.org, l.draper@sau63.org, or o.clark@sau63.org. Donations of non perishable items can also be brought to the school and dropped off. A list of most needed materials will be out next week!

PICTURE DAY

WHEN

FRIDAY, OCT. 8TH, 8AM-12PM

WHERE

**57 SCHOOL ROAD
WILTON, NH**

EARLY RELEASE DAY FOR STUDENTS

WHEN

THURSDAY, SEP. 30TH, 11:30AM

WHERE

**57 SCHOOL ROAD
WILTON, NH**

MORE INFORMATION

Students will be dismissed at 11:30am.

HOMECOMING DANCE

WHEN

FRIDAY, OCT. 1ST, 6-9PM

WHERE

**57 SCHOOL ROAD
WILTON, NH**

MORE INFORMATION

High School Homecoming Dance- Semiformal attire!

PTO MEETING

WHEN

MONDAY, OCT. 18TH, 6PM

WHERE

WLC

FRES SCHOOL BOARD REPORT

OCTOBER 5, 2021

Curriculum Night

It was a full house for this year's Curriculum Night. Parents and their children visited FRES classes to hear about the curriculum and the resources used in all content areas. The event was well attended!



Mrs. Hawkes meets with parents to discuss the second grade curriculum.

Ms. Kudlich, music teacher, had families experiment with the Ukuleles she uses as part of her curriculum.



The third grade team presented a PowerPoint sharing the content and skills students will learn this year.

New Fourth Grade Teacher

Mrs. Suzanne Tetrault joined the FRES family this week. She will have the opportunity to work alongside current fourth grade teacher for the next few days. Taking time to build relationships with students, become acquainted with the curriculum, and navigate the building will best ensure she and her new students make the transition successfully.

Chess Club

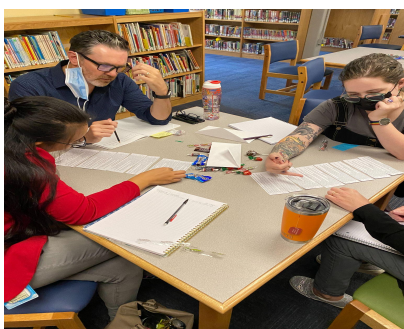


Thanks to a very generous volunteer, FRES will be able to start a Chess Club! Details are underway. Boards need to be ordered and a day of the week identified. Once all is in place we will be ready to start. Thanks to Mrs. Lavallee:)

Student Absences

We continue to experience increased numbers of student absences. The number of students absent each day for the last two weeks have been approximately 25-30. Teachers continue to provide work for absent students, FRES staff share coverage for a virtual Google classroom daily, and Nurse Katie follows up with families each day. The additional preparation for absent students continues to be a challenge for teachers. We will continue to monitor the situation.

Professional Development on Early Release Day



Last Thursday, September 30 was our first Early Release Day. The LCS and FRES staff spent the afternoon immersed in professional development. Teachers worked in small, differentiated groups to continue their work with the Responsive Classroom model. Time was spent reviewing social-emotional development, strategies for classroom management and the start of our book study of The Power of Our Words.



Teachers were active participants in the PD sessions. Session evaluations were very positive. The remaining PD days will continue to focus on school and district goals.

Annual Fall Parade

The Annual Fall Parade planning is underway. Staff and students will participate in a schoolwide-townwide parade. Participants will don their favorite costumes and celebrate the season as we make our way through the parade route. Wilton and Lyndeborough communities are invited to line the streets to enjoy the parade. We hope you can join us!



Respectfully submitted,
Kathleen Chenette

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road Lyndeborough, NH 03082
603-732-9227

Emily Stefanich, M.Ed
District Curriculum Coordinator

Curriculum Coordinator Report: October 12th, 2021

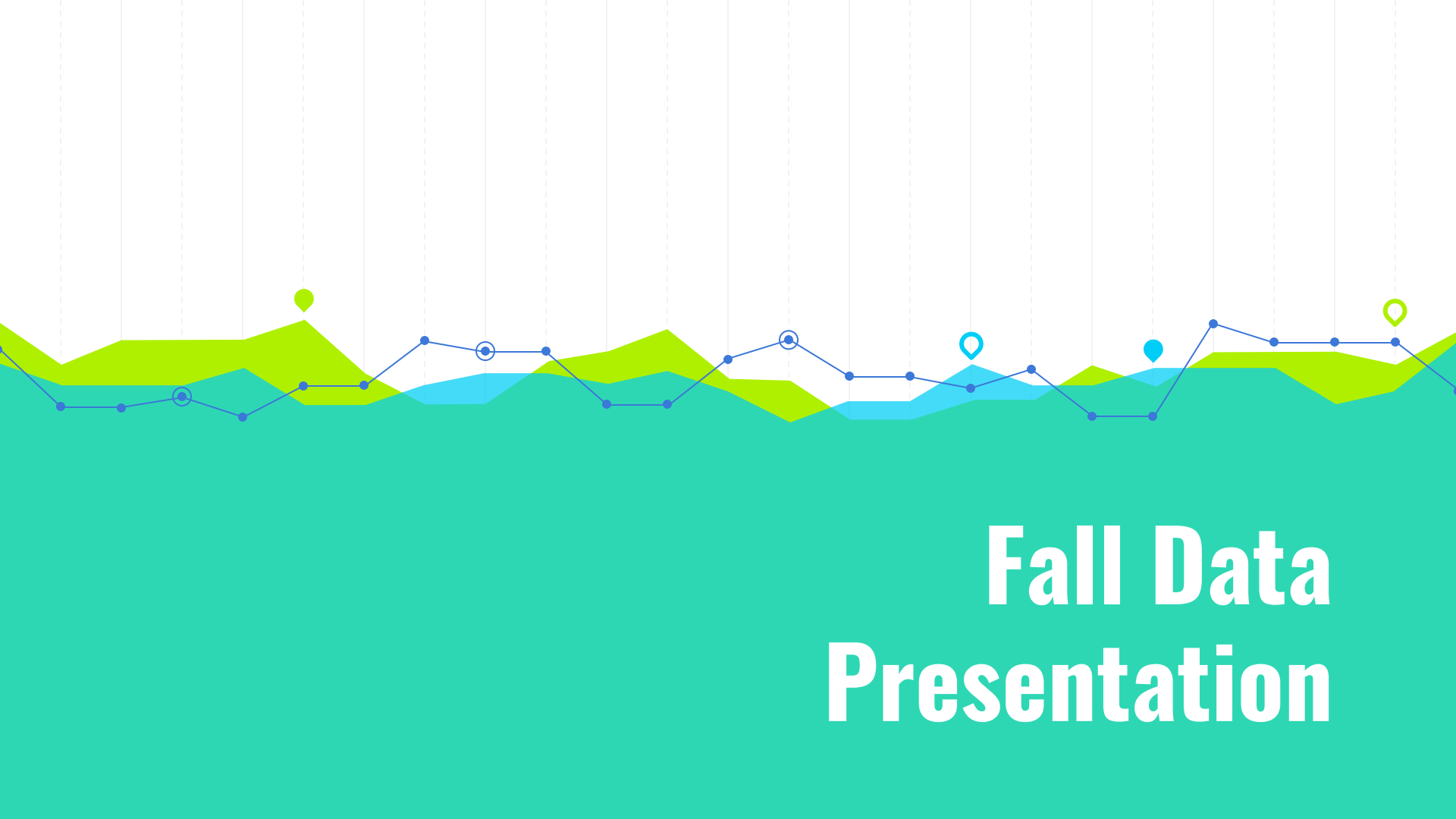
Committees

Professional Development Committee has been formed for this year, in alignment with the Collective Bargaining Agreement. We hosted our first meeting on Monday October 4th with both staff and administrators present. The committee represents grades from K-12, as well as a mix of core teachers, content specialists, special educators and administrators. We look forward to a productive year!

Curriculum Committee has also been formed with diverse representation across schools, grades, contents and administration, and also includes one parent member. We hosted our first meeting on Wednesday October 6th and were able to begin to examine our role in curriculum in the district and make a plan going forward with how to spend our time most productively.

Data & Assessment

Data Presentation – Please see my attached Fall Data Presentation.



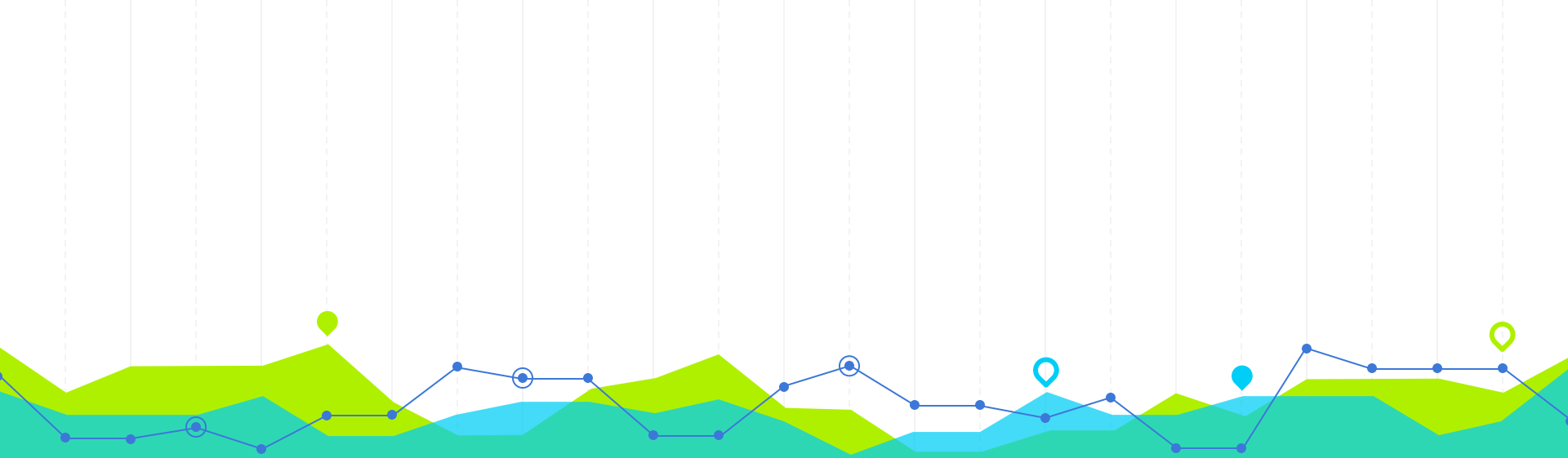
Fall Data Presentation

AGENDA

Past Performance and Trends

Current Performance

Action Plan



Past Performance and Trends

Spring 2021 Data

NATIONAL AND STATE TRENDS

Lower Proficiency

Most students are performing lower on literacy and math assessments than they were pre-pandemic. Also, less students are meeting grade level proficiency benchmarks.

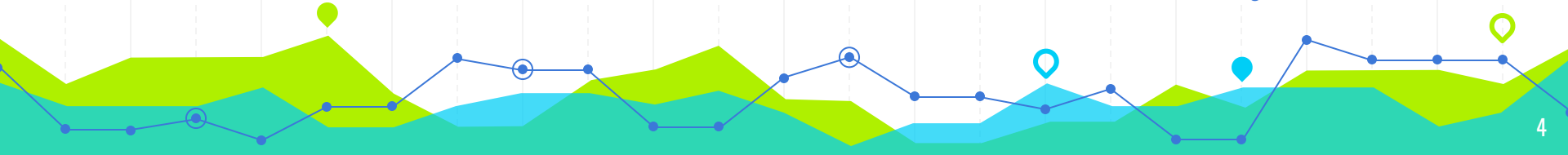
Correlates to Affluence and Diversity

Lower proficiency correlates to the affluence and diversity of a population with more significant declines seen with lower affluent and highly diverse communities.

Students did grow in 20-21

Students did make progress from beginning of year to end of year assessments, but did not make as much progress as they have historically during a pre-pandemic school year.

Information from: Curriculum Associates, 2020; Kuhfeld, Tarasawa, Johnson, Ruzek & Lewis, 2020; Dorn, Hancock, Sarakatsannis, & Viruleg, 2020



SPRING 2021 STATE ASSESSMENT DATA

Science scores
show strong
levels of
proficiency

State Assessment Data

Test	ELA				Math				Science			
Grade	Level 1 - Below Proficient	Level 2 - At or Approaching Proficient	Level 3 - Proficient	Level 4 - Above Proficient	Level 1 - Below Proficient	Level 2 - At or Approaching Proficient	Level 3 - Proficient	Level 4 - Above Proficient	Level 1 - Below Proficient	Level 2 - At or Approaching Proficient	Level 3 - Proficient	Level 4 - Above Proficient
3	9%	48%	24%	18%	15%	33%	39%	12%				
4	18%	24%	34%	24%	24%	32%	37%	8%				
5	10%	23%	51%	15%	13%	33%	28%	26%	32%	24%	34%	11%
6	21%	44%	23%	13%	36%	46%	15%	3%				
7	6%	30%	52%	12%	18%	56%	15%	12%				
8	18%	28%	31%	23%	38%	25%	28%	10%	36%	13%	41%	10%
11									24%	24%	52%	0%

ELA majority
Level 2 or above,
small percentage
below

SPRING 2021 PSAT/SAT DATA

Grade 9 - PSAT			
	WLC	NH	US
Number of Students	22	231	144,925
% Met Reading/Writing Benchmark	68%	68%	68%
% Met Math Benchmark	9%	31%	44%
% Met Both Benchmarks	9%	30%	42%
Average Overall Score	817	869	897
Average Reading/Writing Score	424	448	458
Average Math Score	393	421	439

Grade 10 - PSAT			
	WLC	NH	US
Number of Students	29	1514	177,986
% Met Reading/Writing Benchmark	59%	75%	71%
% Met Math Benchmark	17%	45%	42%
% Met Both Benchmarks	17%	43%	41%
Average Overall Score	891	967	958
Average Reading/Writing Score	456	495	489
Average Math Score	435	472	469

Grade 11 - SAT			
	WLC	NH	US
Number of Students	34	10599	888,385
% Met Reading/Writing Benchmark	62%	64%	58%
% Met Math Benchmark	32%	43%	36%
% Met Both Benchmarks	29%	40%	34%
Average Overall Score	997	1027	1004
Average Reading/Writing Score	501	518	508
Average Math Score	496	510	496

Exceeded nat'l %
of students
meeting
Reading/Writing
Benchmark

LONGITUDINAL STUDENT DATA

Growth in
ELA
scores

ELA Percent Proficient				
	17-18 5th	18-19 6th	19-20 7th	20-21 8th
Class of 2025	57%	50%	N/A	54%
	17-18 4th	18-19 5th	19-20 6th	20-21 7th
Class of 2026	65%	54%	N/A	64%
	17-18 3rd	18-19 4th	19-20 5th	20-21 6th
Class of 2027	58%	65%	N/A	36%
		18-19 3rd	19-20 4th	20-21 5th
Class of 2028		55%	N/A	66%

Math Percent Proficient				
	17-18 5th	18-19 6th	19-20 7th	20-21 8th
Class of 2025	45%	45%	N/A	38%
	17-18 4th	18-19 5th	19-20 6th	20-21 7th
Class of 2026	76%	41%	N/A	27%
	17-18 3rd	18-19 4th	19-20 5th	20-21 6th
Class of 2027	55%	76%	N/A	18%
		18-19 3rd	19-20 4th	20-21 5th
Class of 2028		90%	N/A	55%

16%
growth in
science
scores

Science Percent Proficient		
	17-18 5th	20-21 8th
Class of 2025	52%	51%
	17-18 8th	20-21 11th
Class of 2022	36%	52%

SAT and PSAT Percent Proficient				
		18-19 9th	19-20 10th	20-21 11th
Class of 2022	% Met Reading/Writing Benchmark	78%	N/A	55%
	% Met Math Benchmark	53%		38%
	% Met Both Benchmarks	48%		31%

KEY TAKEAWAYS



Success of In-Person Learning

Wilton-Lyndeborough's mostly in-person learning helped us challenge national and state trends of lower performance.



Success in ELA and Science

Overall, our students performance in English Language Arts remains consistent.

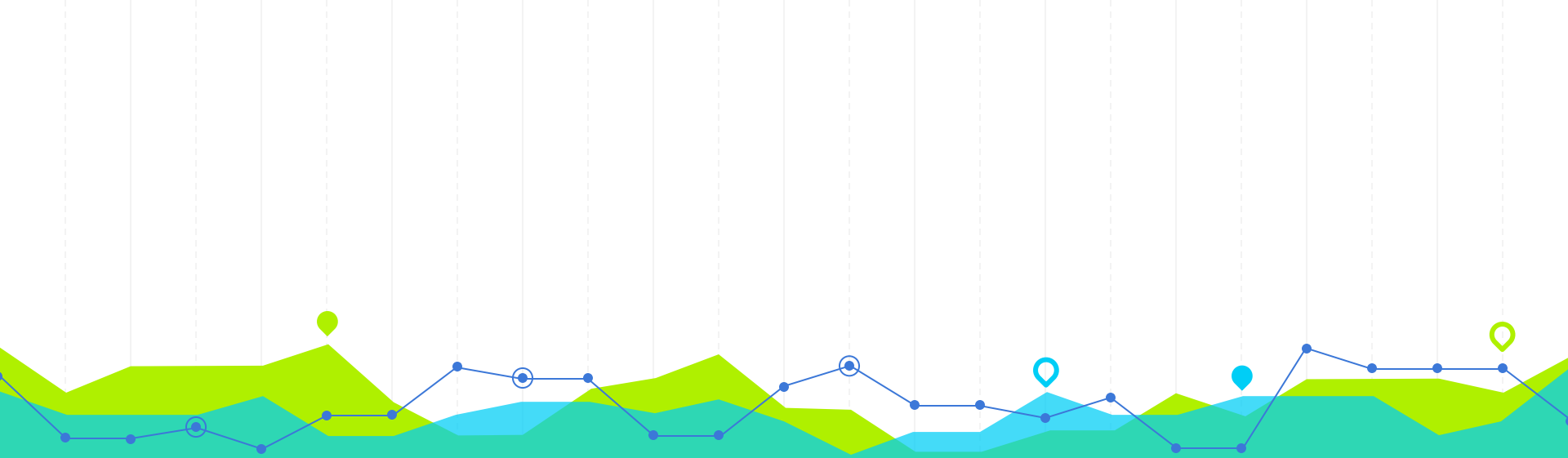
In Science, our eleventh graders showed significant growth from their last Science SAS, and overall our students have strong performance in science.



Areas for Growth

Math was the most impacted subject across grade levels, with all grade levels seeing at least a moderate decline.





Current Performance

September 2021 Data

“

Without “consistent and frequent (at least monthly) analyses of student performance, teaching strategies, and leadership practices,” he found that action plans became an “educational autopsy—an analysis of last year’s scores long after it’s too late to do anything about them.”

- from Data Visualization & Action Plans: Filling Gaps in Seeing the “Big Picture”

Written by Jaime Harris, Ed.S., NCSP

4 students needing
urgent intervention

Kindergarten STAR Beginning of Year Assessment Data 2021-22

Early Literacy

Grade	Urgent Intervention		Intervention		On Watch		Proficient		Missing	Total # of students
	#	%	#	%	#	%	#	%		
K	4	9%	11	26%	9	21%	19	44%	1	43

STAR Early Literacy Data

FRES STAR Beginning of Year Assessment Data 2021-22

Reading

Grade	Urgent Intervention		Intervention		On Watch		Proficient		Missing	Total # of students
	#	%	#	%	#	%	#	%		
1	12	22%	7	13%	13	24%	21	39%	1	54
2	10	25%	5	13%	11	28%	13	33%	1	40
3	15	27%	7	13%	11	20%	22	40%	0	55
4	3	9%	5	14%	12	34%	12	34%	3	35
5	4	10%	9	22%	10	24%	18	44%	0	41

High need in early grades

Math

Grade	Urgent Intervention		Intervention		On Watch		Proficient		Missing	Total # of students
	#	%	#	%	#	%	#	%		
1	7	13%	8	15%	12	22%	24	44%	3	54
2	1	3%	4	10%	12	30%	22	55%	1	40
3	9	16%	9	16%	12	22%	25	45%	0	55
4	2	6%	1	3%	12	34%	17	49%	3	35
5	6	15%	7	17%	10	24%	18	44%	0	41

Most students entering ready or almost ready for grade level math and reading

FRES STAR Data

OTHER EARLY LITERACY DATA

Heggerty Phonemic Awareness Screener

- 38% of 1st grade students are meeting phonemic awareness expectations for entering 1st grade
- Similar data for 2nd grade students, but still conducting assessments

Sight Word Screener

- About 50% of 1st grade students are meeting sight word expectations for entering 1st grade
- Similar data for 2nd grade students, but still conducting assessments

Fundations Phonics Screener

- Foundational phonics skills present, but application an area of need



Middle School STAR Beginning of Year Assessment Data 2021-22

Reading

Grade	Urgent Intervention		Intervention		On Watch		Proficient		Missing	Total # of students
	#	%	#	%	#	%	#	%		
6	0	0%	8	19%	10	24%	22	52%	2	42
7	2	4%	8	17%	19	41%	14	30%	3	46
8	0	0%	3	8%	15	39%	18	47%	2	38

Math

Grade	Urgent Intervention		Intervention		On Watch		Proficient		Missing	Total # of students
	#	%	#	%	#	%	#	%		
6	3	7%	4	9%	12	28%	21	49%	3	43
7	4	9%	8	17%	19	41%	12	26%	3	46
8	0	0%	3	8%	11	29%	21	55%	3	38

Low numbers of students at Level 1

WLC STAR Data

KEY TAKEAWAYS



Averages

Between 30-60% of our students are entering their current grade level ready to learn that grade level's content.



Early Literacy Information

Overall this data is showing a need to support our youngest learners with evidence based literacy instruction, grounded in the science of reading



Math

Our fall data again shows that math is a general area of need for this coming year.





Action Plan

DISTRICT WIDE

Curriculum Review:

- Ensuring district wide curriculum is clearly articulated, aligned with our goals and informed by data

Math:

- Vertical articulation of curriculum, including utilizing professional development days for this work



ELEMENTARY ACTION PLAN

Early Literacy:

- Heggerty Professional Development Session
- Leveraging WIN Program to provide targeted support
- Decodable Texts aligned to Foundations and Heggerty

Math:

- Focus of Impact Team Meetings
- Math Curriculum development focus

MIDDLE SCHOOL ACTION PLAN

Leveraging SEER:

- Focused math facts practice during SEER
- Providing targeted intervention and support
- Using interdisciplinary, project-based learning units

Math:

- Math curriculum development focus
- Department taking interim State Assessments and PSAT/SAT to help inform instruction



HIGH SCHOOL ACTION PLAN

Leveraging Warrior Block:

- New program this year providing intervention and support for targeted students
- Project based, hands on approach at student pace to demonstrate competencies
- Evolving to meet students needs as the year progresses

Math:

- Test readiness and preparation in class for all students
- Seeking PSAT/SAT Test Prep Professional Development to deepen staff's understanding of expectations and format
- Taking practice tests in department meetings to inform instruction



Questions?

Kristina Fowler

From: The New Hampshire School Boards Association <bchristina@nhsba.org> on behalf of The New Hampshire School Boards Association
Sent: Monday, September 20, 2021 11:45 AM
To: k.fowler@sau63.org
Subject: NHSBA Delegate Assembly – IMPORTANT UPDATE – Change of Location



IMPORTANT UPDATE

NHSBA Delegate Assembly - Change of Location

Dear NHSBA Members,

This email is to inform you of a change of location to the October 16, 2021 NHSBA Delegate Assembly.

Due to varying COVID-related protocols, this year's Delegate Assembly will be held at the Grappone Conference Center, 70 Constitution Ave, Concord, NH 03301. Registration will begin at 10am and the Business Meeting will begin at 11am, with a discussion of the Resolutions to follow. This year's Assembly will not have any training sessions before the Business Meeting.

A light, continental breakfast and refreshments (coffee, tea, water) will be provided.

Hosting the Delegate Assembly at the Grappone Center will allow for appropriate social distancing. Mask use is recommended, but not required.

Date: Saturday October 16, 2021
Location: Grappone Conference Center, 70 Constitution Ave., Concord, NH 03301
Registration: 10:00am
Delegate Assembly: 11:00am – 1:00pm (approximate)

[CLICK HERE TO REGISTER](#)

In order for the staff to prepare, NHSBA will be closing registration for the Delegate Assembly at 4:30pm on Wednesday, October 13, 2021.

As a reminder, each member-school board may send one voting Delegate. However, any and all board members are invited to attend. All submitted and proposed Resolutions will be brought forward to the Delegation. Every proposal will be discussed, debated and ultimately voted on by those Delegates in attendance. These Resolutions and Statements of Belief guide NHSBA's state-wide advocacy efforts.

Thank you for your attention to this matter.

Barrett M. Christina, Esq.
NHSBA Executive Director
bchristina@nhsba.org
(603) 228-2061



The New Hampshire School Boards Association | 25 Triangle Park Dr., Ste 101, Concord, NH
03301

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Sent by bchristina@nhsba.org in collaboration with





New Hampshire School Boards Association
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Concord, NH 03301
(603) 228-2061
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Continuing Resolutions for 2021
Adopted at the 2021 NHSBA Delegate Assembly – January 23, 2021

1. NHSBA supports reinstituting full school building aid funding to state-funded levels greater than state appropriations prior to the 2011 school building aid moratorium. (2020)
2. NHSBA calls upon the New Hampshire Legislature to fully fund any legislation that creates or has a fiscal impact on local school districts. (2020)
3. NHSBA supports legislation to restrict possession of firearms on school property to authorized law enforcement personnel only. (2020)
4. WHEREAS, the COVID-19 pandemic required school districts to move to remote-only and hybrid instruction models; and

WHEREAS, the availability of broadband Internet services varies from town to town or city to city in New Hampshire; and

WHEREAS, lack of access to adequate broadband creates an equity concern for students in towns or cities without 100% broadband coverage; and

WHEREAS, parents who may have elected a remote-only option, did not have that choice based on a lack of access to broadband Internet; and

WHEREAS, the availability of cellular coverage is also poor in many areas of state negating the ability of cellular hot spots to fill the void; and

WHEREAS, state initiatives like the SB170 bonding option are only financially viable for towns or cities with little to no existing broadband coverage; and

WHEREAS, prior to the availability of CARES Act funding, New Hampshire had spent less than \$100,000 in the last 10 years on broadband Internet projects; and

WHEREAS, a hybrid or remote learning option is likely to continue to be needed in the

short and long term as a response to public health concerns, weather events, and evolving service delivery models, let it be

RESOLVED: that the state seek to provide viable financial solutions and funding models to assist municipalities in completing the true “last-mile” broadband Internet networks throughout their towns or cities or establish a regulatory framework that requires providers to complete the networks, so that broadband Internet access is available along every public way in the state. (2021)

5. NHSBA supports equity and inclusion in all aspects of education. NHSBA supports adherence to all anti-discrimination laws, rules and statutes ensuring that no student is excluded or discriminated against on the basis of sex, gender identity, race, religious creed, color, marital status, physical or mental disability, national origin, economic status, familial status, sexual orientation, health condition, or native language. (2021)
6. The Nottingham and Strafford School Boards oppose changes in the IDEA allocation calculations resulting in funds being disbursed directly to the school/district in which the child is registered (in towns which do not have high schools) and not to the student’s residence.

The Nottingham and Strafford School Boards calls for the immediate return of prior method of calculations for IDEA federal and state funds, as well as maintaining this commitment in the future to keep any and all funds distributed to the student’s town of residence.(2021)

7. School Administrative Units (SAU’s) should be held harmless during the 2021-2022 fiscal year for differentiated aid;

Differentiated aid for FY 2021-2022 should be based upon free and reduced meal numbers from FY 2019-2020.

The New Hampshire School Boards Association will make this a priority in its lobbying efforts during the upcoming NH legislative session. (2021)



Barrett M. Christina, Executive Director

Travis Thompson, President, Exeter Regional Cooperative

Brenda Willis, First Vice-President, Derry Cooperative

Holly Kennedy, Second Vice-President, Hinsdale

Shannon Barnes, Past-President, Merrimack

25 Triangle Park Drive, Suite 101

Concord, NH 03301

Phone: (603) 228-2061

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2021 Proposed Resolutions

8. Submitted by the Merrimack Valley School Board on 5/25/2021

Resolution: The New Hampshire School Board Association shall establish and maintain a scholarship fund for Student Representatives who have served on their district's school board during their high school career.

Rationale: Student participation in our governance is a pinnacle of education here in New Hampshire. We pride ourselves on civic engagement and nurturing student voices in order to teach them how to participate in our government. In order to encourage more participation as well as recognize the hard work and effort of student representatives, the New Hampshire School Board Association should establish, develop and maintain a scholarship fund similar in monetary award and administrative nature to the existing scholarship fund for children of school board members. The students who serve on their local school boards are the most important voice for the future of public education here in New Hampshire, and they should be recognized for their hard work and scholarship.

NHSBA Board of Directors Recommendation: Not support as a Resolution, as NHSBA Resolutions are intended to direct NHSBA's legislative advocacy. However, the Board of Directors supports the establishment of a continuing scholarship fund for Student Representatives. NHSBA has had this request from a handful of school boards in recent years. If the Delegates vote in support of this proposal, NHSBA will establish this continuing scholarship program without the proposal being an official Resolution.

9. **Submitted by the Wilton-Lyndeborough Cooperative School Board on 7/2/2021**

Resolution: NHSBA will advise and confirm all SAU's are paying and segregating dues/payments to NHSBA in accordance with RSA 15:5.

Rationale: This is the law. SAU's should be in compliance with this RSA when making payments to NHSBA.

NHSBA Recommendation: As with Proposed Resolution #8, the Board of Directors believes this is not appropriate for a Resolution, as NHSBA Resolutions are intended to guide NHSBA's positions relative to legislative advocacy. However, the Board also believes this matter is worthy of explanatory discussion at the Delegate Assembly.

RSA 15:5 states:

I. Except as provided in paragraph II, no recipient of a grant or appropriation of state funds may use the state funds to lobby or attempt to influence legislation, participate in political activity, or contribute funds to any entity engaged in these activities.

II. Any recipient of a grant or appropriation of state funds that wishes to engage in any of the activities prohibited in paragraph I, or contribute funds to any entity engaged in these activities, shall segregate the state funds in such a manner that such funds are physically and financially separate from any non-state funds that may be used for any of these purposes. Mere bookkeeping separation of the state funds from other moneys shall not be sufficient.

Relative to Paragraph I, NHSBA maintains that the Association is not subject to Paragraph I, as NHSBA is not a "recipient of a grant or appropriation of state funds."

Relative to Paragraph II, whether this Paragraph applies to local school boards and the payment of dues to NHSBA is an open question. RSA 15:5 became law in 2006. A review of the legislative history yields no clarity. NHSBA is not aware of any instance since this statute became law when the bills' sponsors asserted that RSA 15:5 was intended to apply to organizations such as NHSBA. To NHSBA's knowledge, only one school board segregates funds for NHSBA dues, following advice of that board's local legal counsel.

Nothing precludes school boards from segregating funds for NHSBA dues. Consistent with limitations on NHSBA's legal services, NHSBA recommends that boards consult with their own local legal counsel for an interpretation of RSA 15:5, II. For the sake of argument, if we assume that Paragraph II does apply to school boards and their membership dues to NHSBA, local counsel, along with the superintendent and business administrator should be consulted as to how such funds should be segregated, if possible. Your school board's financial auditor should be consulted, as well. Local counsel should be involved to ascertain whether this statute would also apply to other professional organizations/associations, vendors, contractors, or other entities engaged in legislative advocacy.

10. **Submitted by the Keene School Board on 7/8/2021**

Resolution: NHSBA supports diversity, equity, and inclusion in all aspects in our schools, is committed to the concept that free and open dialogue around such concepts as racism and sexism is a vital component to education, and opposes any actions which limit this free exchange of ideas.

Rationale: So-called "divisive concepts" bills, and their associated language, attempt to restrict how teachers address topics such as race, gender, LGBTQ identity, ethnicity, and similar. An article published in The Hill on July 7 notes that historians generally agree "that these issues provide essential content to understand our history and that they are appropriate for school history classes." Regardless of wording, these legislative efforts are intended to limit the speech of our teachers. These are topics of vital concern to our students, and our teachers are trained in discussing these topics with historical context and with empathy. There is free speech at play here: we should be opposing government limitation of free speech anyway; but in this case the limitations also directly reduce the quality of education in our schools.

NHSBA Board of Directors Recommendation: Support.

Recent legislation prohibiting teaching the teaching of "divisive concepts" is contrary to existing NHSBA Resolutions as well as state and federal anti-discrimination rules and statutes.

NHSBA Resolution V:K• states: *NHSBA opposes any branch of New Hampshire government adopting or supporting curriculum standards that usurp state's rights and de-emphasize and limit local control of curriculum and local school board oversight. (2011)*

Also, while not entirely on point, NHSBA Resolution V:M• states: *NHSBA supports local boards and their responsibility for establishing the structure, accountability, advocacy and delivery of instruction within their local district. This includes statutory changes that affirm this managerial policy confided exclusively to public employers. Specifically, governing bodies have the right to determine standards for evaluation, compensation, selection, layoff and retention, discipline, assignment and transfer, and other traditionally accepted managerial rights so as to continue public control of governmental functions. (2013)*

At the January 2021 Delegate Assembly, the body adopted the following Resolution:

NHSBA supports equity and inclusion in all aspects of education. NHSBA supports adherence to all anti-discrimination laws, rules and statutes ensuring that no student is excluded or discriminated against on the basis of sex, gender identity, race, religious creed, color, marital status, physical or mental disability, national origin, economic status, familial status, sexual orientation, health condition, or native language. (2021)

RSA 189:1-a, II states: "Elected school boards shall be responsible for establishing the structure, accountability, advocacy, and delivery of instruction in each school operated and governed in its district. To accomplish this end, and to support flexibility in implementing diverse educational approaches, school boards shall establish, in each school operated and governed in its district, instructional policies that establish instructional goals based upon

available information about the knowledge and skills pupils will need in the future.” NHSBA drafted this provision, which became law in 2013.

RSA 193:38 states: “No person shall be excluded from participation in, denied the benefits of, or be subjected to discrimination in public schools because of their age, sex, gender identity, sexual orientation, race, color, marital status, familial status, disability, religion, or national origin.” RSA 193:39 requires school boards to “develop a policy that guides the development and implementation of a coordinated plan to prevent, assess the presence of, intervene in, and respond to incidents of discrimination on the basis of age, sex, gender identity, sexual orientation, race, color, marital status, familial status, disability, religion, national origin.” RSA 186:11 requires the state board of education to “Ensure that there shall be no unlawful discrimination in any public school against any person on the basis of sex, race, creed, color, marital status, or national origin in educational programs, and that there shall be no denial to any person on the basis of sex, race, creed, color, marital status, national origin, or economic status of the benefits of educational programs or activities.”

In order to comply with these requirements, and consistent with this proposed Resolution, it is important for school districts to encourage and allow for open dialogue and the free exchange of ideas relative to such matters. Further, the NHSBA Board of Directors supports the spirit and intent of statutes and rules that maintain local control over curriculum.

11. **Submitted by the Merrimack Valley School Board on 7/9/2021**

Resolution: The New Hampshire School Boards Association calls upon the New Hampshire Legislature to fund a Post-Graduation Transition Program for each school district to provide a continuum of guidance for graduate transition from high school to vocation, college and career.

Rationale: Some recent high school graduates discover that portions of their educational history need refreshing or strengthening in order for them to achieve their career goals. There are limited resources post-graduation to support struggling recent graduates in filling educational voids in order to seek employment or advanced education. This creates an opportunity for public schools to fulfill this need in the recent graduate community and another way for schools to support their distinct communities. The graduate's high school is a place where the graduate is comfortable and likely to return for help if it could be offered. High schools have in place a school counseling center for current students. At this time, these school counseling offices have a focus on supporting current students and do not have the time or resources to assist recent graduates. The addition of a Post-Graduation Transition Program would provide tools and personnel to work with students following graduation to increase their successful attainment of career goals.

NHSBA Recommendation: Not support. While the Board of Directors believes such a program has merit and is needed, the Board also believes that NHSBA Resolutions relative to school funding should primarily be focused on full adequacy aid funding, full special education funding, and full building aid funding. Additionally, the Board of Directors believes public schools should primarily focus on students within our buildings, and not above and beyond the K-12 setting. The Board also believes that there are other mechanisms school districts can implement to achieve the stated purpose of this program, such as adding these matters to local curriculum. NHSBA has multiple Resolutions speaking to full funding for public schools. The Board believes this proposal is too narrowly focused, but would also come under the umbrella of existing NHSBA school funding Resolutions.

12. **Submitted by the Hanover and Dresden School Boards on 7/9/2021**

Resolution: Whereas NHSBA supports equity and inclusion in all aspects of education (Continuing resolution #5) and;

Whereas NHSBA opposes any branch of New Hampshire government adopting or supporting curriculum standards that usurp state's rights and de-emphasize and limit local control of curriculum and local school board oversight (NHSBA Policies and Beliefs V:K) and;

Whereas NHSBA supports state and federal legislation that affirms the responsibility for education resides with the states, which have delegated to local school boards the power and authority to adopt policies, establish priorities, and provide accountability to direct the operation of the schools, including the school system's mission and goals, organization, budget, program, curriculum and services, all essential to the daily operation of schools, consistent with state laws and regulations (NHSBA Policies and Beliefs V:N)

Be it resolved that the NHSBA oppose legislation such as, but not limited to, HB 544 or HB 2 of 2021, containing language that promotes an unconstitutional restriction on free speech that could thereby deny New Hampshire public school students of all races and genders the opportunity to think critically, openly and inclusively about subjects such as racism, systemic racism and sexism.

Rationale: (see language of resolution)

NHSBA Board of Directors Recommendation: Not Support. The NHSBA Board of Directors believes that the proposed Resolution is too narrowly focused on a single bill, rather than a broad-based policy statement. Further, the NHSBA Board of Directors believes that its support of the Keene Resolution (#10) encompasses this proposal.

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday September 28, 2021
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.**

The video conferencing link was published several places including on the meeting agenda.

*Present: Brianne Lavallee, Jonathan Vanderhoof, Dennis Golding, Matt Mannarino, Tiffany Cloutier- Cabral
Jim Kofalt, Charlie Post, and Paul White*

Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Principals Sarah Edmunds (online) and Kathleen Chenette, Assistant Principal Katie Gosselin (online), Director of Student Support Services Ned Pratt, Technology Director Jonathan Bouley, Curriculum Coordinator Emily Stefanich, and Clerk pro tem Mary-Jane Ryan

I. CALL TO ORDER

Vice Chair Ms. Lavallee called the meeting to order at 6:31pm.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

II. ADJUSTMENTS TO THE AGENDA

Superintendent reported the following adjustment, addition of nonpublic for a personnel matter.

A motion was made by Mr. Kofalt seconded by Mr. Post to accept the adjustment to the agenda.

Voting: all ayes; motion carried unanimously

III. PRESENTATIONS

DJ Garcia owner of Wilton House of Pizza spoke on his and Superintendent Weaver's plans to have Mr. Weaver come in and cook and work at his restaurant on October 9th. There will be a special menu. There will be a \$2.50 donation matched off the special menu to raise money to reach a goal of \$1000.00 to provide a scholarship for a WLC student. Mr. Garcia thanked everyone and invited anyone to talk with him anytime about the plans. Mr. Weaver spoke about this being a great opportunity for building a partnership with the community and school. This could be an annual scholarship, expressing excitement for this project being a win win.

IV. PUBLIC COMMENTS

The public comment section of the agenda was read.

Melissa Knight of Wilton thanked the school and the school nurse for taking the time to call and check on her sick child.

Ms. Lavallee polled the online members for public comment.

Misty Gauthier-Gerry of Lyndeborough stated that her children were sent to school with masks on and came home without them on. She expressed concern about no masks, asking everyone to be extra cautious as she is. She feels masks should not be optional, specifically at FRES she believes masks should be worn. She has one child tested

positive. Guidelines say they don't have to but she and her family are quarantining for 20 days; stating neighboring towns are doing more than we are. Expressing concern and urging all to be as cautious as she is.

V. BOARD CORRESPONDENCE

a. Reports

Business Administrator

Ms. LaPlante submitted the attached report and spoke on the attached document that shows all COVID money spent and gives a pie chart breakdown on how the money was spent. Technology and computers were a big part, and she is working with the Tech Director on that. Stating she does have several other detailed reports on this and if anyone wants further information to contact her. She explained that she does not have a final report for all reimbursements accounted for due to the multitude of inaccuracies being found. She is working to get all our reimbursements accounted for. The goal is to have it by next Friday.

Mr. Kofalt agreed in waiting until we can have an accurate report and asked about the physical monitoring report. Three time frames laid out, one being a corrective action report done by 30 days, asking if it were the BA or the board who responds to the 30-day corrective policy actions.

Ms. LaPlante replied the three policies are updated and will be submitted Action #1 will be submitted in due time as the board adopts those revised policies. #2 time and effort reporting of the IDEA grants, working with the Special Education Director the documents have been revised to reflect the time and effort reporting statements required. Ms. LaPlante attended a training conference, a compliance session and spoke with a woman there who will be sending what the DOE says is sufficient, that will be sent within the 30 days #3, nothing to really report except that we discussed it and to bring it to the board's attention to what they should be doing; following the procurement policy any contracts over \$10,000 are going out to bid to get different prices. We have that in place within our policies, it just hasn't been a practice that has been followed and this is to bring it to the board's attention.

Mr. Kofalt asked if the corrective action will be done within 30 days Ms. LaPlant confirmed it will be.

Director of Student Support Services Report

Mr. Pratt submitted the attached report making one correction, it should read the 2023 budget not 2022. Informing the board that we are still working on the student move in data that was requested, hoping to have it by the second meeting in October. He complimented the administrative staff; everyone is working together well. He reported the school psychologist left in August and we have hired a fourteen hour a week experienced school psychologist that is already doing cognitive testing. We thought we had a masters level councilor, that fell through, but we do have another counselor and it looks like based upon projected hours it will fall within the budgeted salary, but it is still a little early to tell.

Mr. Pratt reported that Lisa Boean, Board Certified Behavioral Analyst has been doing crisis prevention training, it used to be called restraint training, de-escalation training. A different module has been added for the classroom teachers, a broader platform that will start an ongoing recertification.

7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION

Budget Committee members present: Jeff Jones, Bill Ryan, Darlene Anzalone, Christine Tiedemann, Caitlin Maki, Adam LaVallee, and Lisa Post

Jeff Jones called the joint meeting to order

Ms. LaPlante reported on the FY23 budget development process that all have the documents for creating the proposed budgets have been distributed and are due this week. At the October 12th meeting we will have the first draft version; she will work on getting it out electronically.

Ms. Tiedemann asked if they would have it a few days early to go over it. Ms. LaPlante replied yes.

Mr. Jones asked if she had a strategy for preparing the FY23 budget

Ms. LaPlante replied that she is looking forward to finding out what the board is looking for and for direction on how this should flow.

Ms. Tiedemann stated that being more specific for example more detail on supplies, so they don't have to ask so many questions and consistency in the budget.

Mr. Jones stated they would like to hear more about what the different departments need.

Mr. Kofalt expressed concern with the past tendency to shuffle accounts around, that makes it difficult to compare numbers.

Ms. LaPlante said the use of accounts hasn't been consistent and she is figuring that out. Moving forward any changes will be brought to the board

Mr. Jones asked if the board has discussed any targets at all, the budget committee has not yet.

Ms. LaVallee replied they need more information.

Mr. Jones asked about the ESSER funds, on a go forward basis how is the school board overseeing this and what role can the budget committee play to help.

Ms. LaPlante explained there may be some left over ESSER 2. ESSER 3 \$451,000. I agree with the board having more direction on how that is spent. There never was a board vote to freeze those funds, just a directive from one board member. Does the board want to discuss that?

Mr. Vanderhoof asked do we need a vote to freeze those funds. Ms. LaPlante explained we have until 2024 to spend those funds. We need a document that the board wants more oversight.

Mr. LaVallee asked we have until 2024 what if COVID goes away can we still spend it? Ms. LaPlante replied there may be de-escalation costs, facility changes. We would have to be mindful of what we spend it on.

Ms. Post asked if there is a sub that could be online support for students out with COVID. Mr. Weaver replied we have that now but with all the different content and different classes at a high school level it is difficult.

Mr. Post spoke on the freezing of funds saying he doesn't feel it is necessary to have a freeze in place, if there is an expense the board will approve.

Ms. LaVallee stated to clarify that it would be more prudent to come up with a procedure. The board wants to review if it exceeds a dollar amount of say \$500.00 per item.

Mr. Post asked if when we spend it: is it being classified as ESSER funds?

Ms. LaPlante said she will look into that and see how the manifest identifies that and suggested a reflective document with a monthly tally.

Mr. Vanderhoof asked for an example of what is something we would use ESSER funds for prior to board approval.

Mr. Kofalt replied, maybe air filters. Ms. LaVallee replied, maybe PPE. If they have some flexibility to spend between meetings \$500.00 is appropriate.

Mr. LaVallee asked that if a teacher is out with COVID can we pay with ESSER funds?

Mr. Weaver replied very few things are less than \$500.00 maybe consumables, we can, do we want long term subs, how much will that cost? We also have two boilers that need attention.

Mr. Vanderhoof asked to be clear we spend the money and are then reimbursed. In my opinion we should use the ESSER funds available.

Ms. LaVallee stated the direction for the business office is we will get regular updates on what is spent. Large ticket items over \$500.00 will come to the board for prior approval.

Public comment: None

Motion made by Mr. LaVallee seconded by Ms. Tiedemann to adjourn budget committee at 7:38p.m.

Motion passed all aye

Director of Technology's Report

Mr. Bouley submitted the attached report stating they had a huge increase in new accounts and many password resets. Students and teachers are all set up now. They developed a priority grid for tickets with a first in first out. They have been working on the art dept. software for the animation class, the computers didn't support the software, so it needed to be updated.

They are waiting on sound system quotes and doing site visits to some other schools. There is a slight problem with COVID issues some pieces will not be available until December.

They are working on cyber security. Milford and Peterboro were hit with ransom ware. He is getting quotes for cyber security. This week we had eight security alerts.

Mr. Kofalt asked what are the reoccurring fees for subscriptions and are they overlapping or unnecessary?

Mr. Bouley replied they have been working on this to identify all overlapping software, they are documenting who is the owner and who is using it.

Ms. LaPlante added that all computer/technology accounts have now been moved to the technology department.

Ms. LaVallee congratulated Dan LaSala, tech coordinator at FRES on the birth of his new baby and thanked Mr. Bouley for doing a great job.

Action Items

Approve minutes of previous meetings.

Motion made by Mr. White seconded by Ms. Cloutier-Cabral to accept 9/7/2021 public meeting minutes

Motion passed, 7 aye 1 abstain

Motion made by Ms. Cloutier Cabral seconded by Mr. Vanderhoof to accept 9/14/2021 public meeting minutes with the correction of line 309 to read media system not media center.

Motion passed unanimously

Motion made by Ms. Cloutier Cabral seconded by Mr. Post to accept 9/14/2021 nonpublic meeting to include the addition of Mr. Kofalt as present.

Motion passed, 7 aye 1 abstain

Mr. Weaver made a recommendation for Suzanne Tetreault a 4th grade teacher with 18 years of experience that comes very strongly recommended from the Manchester school district.

Mr. Post asked if this is a salary position. Mr. Weaver replied, yes.

Mr. Vanderhoof asked if we have a resume and were there any other candidates.

Mr. Weaver replied there were three candidates and six applicants. The committee felt she was the strongest candidate.

Mr. Mannarino asked about her background, as you said she was getting back into teaching.

Mr. Weaver replied she was a teacher and then became a technology integration specialist working with teachers

Mr. Post asked why she wanted to get back into teaching.

Mr. Weaver replied she missed teaching and the kids, and it is a shorter drive for her.

Mr. Kofalt asked about the salary.

Mr. Weaver replied the salary is 69,200, a master's step. The current budgeted salary is 39,500.

Motion by Mr. Post seconded by Ms. Cloutier -Cabral to hire Ms. Tetreault

Motion passed unanimously

Quarterly Review

Mr. Weaver reported that we continue to clean and are following through with the back-to-school plan. Constantly adjusting. We have done a good job. It is hard because we are lumped in with larger communities. We are pleased with the parents. Absentee rate is a little high, but parents are being cautious. Teachers have been supportive. No recommendations or changes at this time.

Ms. LaVallee asked how staff is doing with supporting the absent kids and families.

Mr. Weaver responded, teachers are terrific they genuinely care, and it shows in the actions they take. The next meeting, we will have something about moving ESSER funds to support these kids. The problem is staffing, there are not enough people out there. Substitute salary has gone up, but it is still very hard to find staff. Nurses are still overwhelmed with a lot of pressure, as it is ever changing.

Ms. Lavallee stated, information coming in has a lot of gray areas.

Mr. Mannarino asked if there is anything specifically identified that may help the school nurses.

Mr. Weaver responded no; we have three nurses that are out straight. Just the volume is a lot not more at this point and we don't know how to support them.

251 Mr. White suggested maybe at the next meeting we can discuss how to help them.

252 Mr. Weaver stated families are getting mixed messages from agencies. I would like to talk next week about
253 supporting students at home and the school nurses.

254 Mr. Post asked if there are any no licensure activities that we can help the nurses with.

255 Cathleen Bertoncini. School nurse at WLC stated the difficulty is it is a seven day a week job and very intense,
256 possible administrative help but that is a small piece of the pie.

257 Mr. Post asked if we need more licensed help.

258 Ms. Bertoncini replied we need to have a discussion on how to lighten the load I don't know the answer.

259 Mr. Post asked if anyone can help with tracing.

260 Ms. Bertoncini expressed she is not sure if there is privacy issue; should we create a position that someone bounces
261 between the schools?

262 Ms. Cloutier –Cabral asked if it would it help to have an LNA

263 Ms. Bertoncini replied possibly, an issue right now is being on seven days a week.

264 Mr. Weaver replied do we rotate the nurses on the weekend and support with a salary? They are really
265 overwhelmed. There are a lot of questions only they can answer. This is different this year.

266 Mr. Post asked if this can this wait until the October 12th is the issue that the nurses are the only ones that can
267 solve the problem.

268 Mr. Weaver responded if a student is positive with COVID on a Saturday they must do the contract tracing on the
269 weekend.

270 Mr. Post stated we want to support you and that is what the ESSER funds are for, this is important.

271 Mr. Weaver stated we will come up with some answers on the 12th and updated the COVID figures; we currently
272 have seven active cases and eight currently on quarantine

273 Mr. Post asked if there are targeted mask practices.

274 Mr. Weaver replied, once at FRES for the whole school and at LCS one kindergarten classroom for ten days. Each
275 situation is different, but we need to stay consistent with these decisions to make sure everyone is safe, and
276 learning is going on in the classroom.

277 VI. COMMITTEE REPORTS

278 Finance

281 Mr. Kofalt reported the committee met last Wednesday with the policy committee. Talked about the procurement
282 policy and will come back with recommendations. Talked about Financial statement formats. The BA will begin
283 providing monthly statements. The committee briefly talked about the capital improvement plan, reviewed grant
284 funding. There is a list of items from last year's audit that are low priority. We are finding things that need to be
285 taken care of. Some have been taken care of, but the BA has a lot bigger things to do so they will be revisited, none
286 of them are urgent or pressing.

287 Mr. Post confirmed, we still don't have last year's number. Mr. Koflat responded we would rather have an accurate
288 number. We are looking at having that in October.

289 Budget liaison

Mr. Vanderhoof reported they talked about the ESSER funds, timelines. Talked about the calendar. Talked about the transportation bid, we need to find out the timeline for sending out bids.

Policy committee

Ms. LaVallee reported the committee went over updates and identified policies to look at. We have about twelve. It has been divided up between administration and committee members to review current policies. Emails will go out tomorrow. The deadline is December, but we are shooting for November. We have been selected for the school approval facility review at WLC. I will be reviewing them this week and if any issues are identified I will call an additional meeting of the policy committee. I will be sitting down with Kristina Fowler to go over policies. One policy regarding the superintendent and vice principal reviews and the timelines for these. We will be making edits and submitting to the board on Oct. 12th

VII. BOARD BUDGET DISCUSSION

Mr. Post spoke on keeping the budget committee informed, we can inform and tell them what we are doing but there is a difference in what the budget committee does and what the school board does. Stating we need to be very careful of the precedence that sets.

PUBLIC COMMENTS: None

SCHOOL BOARD MEMBER COMMENTS

Mr. Golding stated he is very excited about the small business scholarship from the WHOP.

Regarding Mr. Posts comment, I understand but the budget committee only wants to be informed, not be a part of the decision.

Mr. Vanderhoof asked that if next meeting we will be voting on sending a representative to the NH School Board Association delegate assembly. It will need to be done at the next meeting

Ms. Cloutier- Cabral thanked the WHOP for the scholarship. And congratulated the following students

Troy Gardent, taking on junior firefighting program Samantha Boette DAR good citizenship award and Shawn Bishop, also stated she is impressed with the admin team collaborating and working together.

Mr. Post thanked Ms. Ryan for filling in to take the minutes and thanked Ms. Fowler, who typically takes minutes.

Mr. White stated the meeting went well and suggested we continue to limit the back and forth as we did tonight. This is more of what the public wants to see in our meetings.

Ms. LaVallee thanked the admin staff for working well together and thanked the custodians. There has been good feedback for them. She thanked the kitchen staff; the new director is doing great.

Mr. Weaver recognized label art for the office furniture and being helpful with moving the furniture. They have been everything you could ask for from a community partner, they have been wonderful. Somehow, we must recognize them publicly.

VIII. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)

Ms. LaValle made a motion to go into nonpublic seconded by Mr. Post at 8:42 p.m.

331

Motion passed unanimously

332

333 *Voting: all aye via roll call vote; motion carried unanimously.*

334

RETURN TO PUBLIC 9:12PM

335

336 *Motion made by Mr. Kofalt SECONDED by Mr. Mannarino to change the BA annual salary to \$85,000,*
337 *retroactive to July 1, 2021.*

338

Motion passed 7 AYE, 1 Abstain

339

340

341

342

IX. ADJOURNMENT

343

Motion to adjourn by Mr. Golding and seconded by Mr. Kofalt at 9:12 p.m.

Voting: all ayes; motion carried unanimously.

Respectfully submitted,

Mary-Jane Ryan

School District Clerk Pro-tem

**Nonpublic Session Minutes
Wilton-Lyndeborough Cooperative School District**

Date: 9/28/2021 **Time:** 8:42 p.m.

Members Present: Jonathan Vanderhoof, Matt Mannarino, Tiffany Cloutier-Cabral
, Jim Kofalt, Brianne Lavallee, Charlie Post, Paul White and Dennis Golding

Motion to enter Nonpublic Session made by Ms. LaValle seconded by Mr. Post

Specific Statutory Reason cited as foundation for the nonpublic session:

 X RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

 RSA 91-A:3, II(b) *The hiring of any person as a public employee.*

 RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

 RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*

 RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against this board or any subdivision thereof, or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*

 RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

Roll Call vote to enter nonpublic session:

Jonathan Vanderhoof	Aye
Tiffany Cloutier-Cabral	Aye
Charlie Post	Aye
Dennis Golding	Aye
Brianne Lavallee	Aye
Matt Mannarino	Aye
Paul White	Aye
Jim Kofalt	Aye

Entered nonpublic session at 8:42 p.m.

Other persons present during nonpublic session:

Superintendent Peter Weaver and School District Clerk Pro-tem Mary-Jane Ryan

Description of matters discussed, and final decisions made: Personnell matters were discussed, no action was taken.

Note: Under RSA 91-A:3, III. Minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to adjourn by Mr. White and seconded by Ms. Cloutier-Cabral at 9:12 p.m. Motion passed unanimously.

These minutes recorded by: Mary-Jane Ryan Clerk Pro-tem

ACE - PROCEDURAL SAFEGUARDS NONDISCRIMINATION ON THE BASIS OF HANDICAP/DISABILITY

The Wilton-Lyndeborough Cooperative School District provides the following Notice of Procedural Safeguards to parents/guardians and handicapped persons, as required by 34 C.F.R. Sections 104.7, 104.8, 104.22(4)(f), and 104.36 of the Regulations implementing Section 504 of The Rehabilitation Act of 1973. Such Procedural safeguards are found in pertinent federal and state laws and regulations. In addition, all staff, students, parents and other interested persons are directed to the New Hampshire Department of Education Procedural Safeguards Handbook.

The District does not discriminate on the basis of disability in admission or access to, or treatment of or employment in, its programs and activities.

The District provides a grievance procedure with appropriate due process rights. Director of Student Support Services is the designated employee, charged with coordinating efforts to comply with Section 504. The parent/guardian of handicapped students or any handicapped person may use the grievance procedure established by the Board.

Grievance Procedure

Parents/guardians of a student with a disability have the right to notify the above-designated employee with their complaint. Additionally, any disabled individual also has the right to notify the above-designated employee with their complaint.

The designated employee will provide an initial response within ten (10) days of receipt of the complaint. The parties will attempt to work out their differences informally in a prompt and equitable manner. A written record of the complaint resolution should be made within ten (10) working days of completion. Both parties will receive a copy of the written record. Additionally, the Superintendent will keep a copy on file.

If the issue is not resolved after the informal resolution process, the complainant may: (a) request that the Board places this matter on its agenda; or (b) notify the Superintendent of the complaint. The Superintendent will notify the Board if he/she receives such a complaint.

If the Board schedules the matter for a hearing, the complainant may be represented by any person the complainant chooses, including legal counsel. The complainant may present information through documents and other evidence and witnesses, and may examine witnesses presented by the School District.

Within ten (10) working days of either of the above options, a written record should be made of the decision. Both parties will receive a copy of the written record. Additionally, the Superintendent will keep a copy on file.

Procedural Safeguards

As required by 34 C.F.R. Section 104.36, parents/guardians of a student who needs or is believed to need special instruction and related services have the right, with respect to any action regarding identification, evaluation, and placement to:

1. Notice of referral/identification, evaluation, and placement process, with appropriate consent form.

2. Examine all relevant records.
3. An impartial hearing, at any time, with respect to any actions regarding identification, evaluation, or placement of persons who need or are believed to need special education and related services; an opportunity for participation by the parent/guardian and representation of counsel as provided under the Individuals with Disabilities Education Act.
4. A review process.

Legal References:

34 C.F.R. Part 104, Nondiscrimination on the Basis of Handicap Section 504 of The Rehabilitation Act of 1973

First Reading: May 11, 2010

Second Reading: June 2, 2010

Final Adoption: June 2, 2010

Reviewed: September 14, 2021

AD - PHILOSOPHY OF THE SCHOOL DISTRICT

The Wilton-Lyndeborough Cooperative School Board will develop a mission statement for the District. The Board should review and revise the statement annually.

Legal Reference:

NH Code of Administrative Rules, Section Ed. 306.05, School Philosophy, Goals, and Objectives
HB 1499

First Reading: September 14, 2010

Second Reading: October 12, 2010

Final Adoption: October 12, 2010

Reviewed: October 9, 2018, October 23, 2018, September 14, 2021

Revised: October 23, 2018

BDE - COMMITTEES AND DELEGATES

Category R

The Board may have the following standing committees as deemed necessary, with responsibilities as defined below:

1. **Policy Committee:** To review and recommend new policies, amendments to policies or revisions of policies. To create a schedule in which to review current policies in order to see if they meet current law and practice. The Policy Committee will make recommendations, when appropriate, to the school board for their consideration.
2. **Facilities Committee:** To oversee all matters pertaining to District facilities. The Committee shall be responsible for the ongoing development of a Facilities plan to include
 - A one year plan due each year by October 1st that would include specifics for budget planning
 - A 3 year plan, revised on a yearly basis
 - A long term plan, revised on a yearly basis

The Facilities Committee will include up to 2 Budget Committee members in its membership.

The authority to make any and all final decisions regarding any Committee recommendations shall remain with the full Board.

Standing and special committees and delegations shall be appointed by the Chairperson of the Board, from among the membership of the School Board and approved by vote of a majority of the Board. Committees will meet, on a regularly scheduled basis or as needed on problems pertaining to the committee's specific scope of responsibility and will make recommendations for action by the full Board.

When public participation is needed on School District Committees, public notice will be given. Members of the public will have 10 days to show their interest. Those members of the public will be named on an annual basis or as needed to the designated committee by a vote of the full board.

Additionally, each standing committee:

- Will elect its own chair *and* vice chair.
- Will create a public notice of a meeting, keep minutes and provide a written summary of meetings to the board. Unless otherwise noted, meetings are public and therefore members of the community, educators and budget committee members maybe invited as needed.
- The superintendent, or their designee, shall be ex officio (non-voting) members of all standing committees.

- Only School Board members will have voting rights.
- Except as authorized by law or Board action, a standing committee may research issues and make recommendations for Board action, but in no circumstances may a committee take official action. All final decisions shall remain with the full Board.
- The number of members on a standing committee (not to exceed the number for a board quorum) and/or the responsibilities of a standing committee may be modified at any time by a vote of the Board.

The full Board reserves the right to disband or discontinue any standing committee at any time, by majority vote of the full Board.

First Reading: August 24, 2011

Second Reading: October 11, 2011

Final Adoption: October 11, 2011

Policy Amended: May 28, 2013

Reviewed: September 10, 2019, September 24, 2019, September 14, 2021

Revised: October 8, 2019

KEC - POLICY ON RECONSIDERATION OF INSTRUCTIONAL MATERIALS

Persons not in agreement with the school on its selection of instructional material and who wish a particular book or instructional material to be reviewed must submit to the Principal a "Request for Reconsideration of Instructional Materials." The request forms are available at the school office.

The Principal, upon receipt of a "Request for Reconsideration" will acknowledge receipt to the complainant and list anticipated steps to be taken. The Principal will then notify curriculum committee or designee and schedule meetings necessary to review the complaint and to write a report.

The final report will be forwarded to the complainant and the Superintendent of Schools. If the complainant is dissatisfied, the next step is to submit the request to the Superintendent of Schools for action. If the complainant does not accept the Superintendent's decision, the complainant may request a review by the Wilton-Lyndeborough Cooperative School Board, whose decision will be final.

During the investigation the instructional material will remain in use unless a Selection Committee votes to remove or restrict the material until a final decision is made.

Appendix KEC-R

First Reading: September 14, 2010

Second Reading: October 12, 2010

Final Adoption: October 12, 2010

Reviewed: September 14, 2021

Revised:

**RECONSIDERATION OF
INSTRUCTIONAL MATERIALS**

Persons not in agreement with the school on its selection of instructional materials and who wish a particular book or instructional material to be reviewed must submit to the Principal a "Request for Reconsideration of Instructional Materials." The request forms are available at the school office.

The Principal, upon receipt of a "Request for Reconsideration" will acknowledge receipt to the complainant and list anticipated steps to be taken. The Principal will then notify the curriculum committee or designee, and schedule meetings necessary to review the complaint and write a report.

The final report will be forwarded to the complainant and the Superintendent of Schools. If the complainant is dissatisfied, the next step is to submit their request to the Superintendent of Schools for action. If the complainant does not accept the Superintendent's decision, the complainant may request a review by the Wilton-Lyndeborough Cooperative School Board, whose decision will be final.

During the investigation, the instructional material will remain in use unless the curriculum committee or designee desires to remove or restrict the book or instructional material until a final decision is made.

Required Reading

Author _____

Textbook

Title _____

Hardcover

Publisher _____

Paperback

Website _____

Request initiated by _____

Selected Reading

Address _____

Hardcover

Telephone _____

Paperback

Complainant represents _____

Other

Media Presentation

Himself _____

Record

Organization _____

Film name _____

Film Strip _____

Other group _____

Slides name _____

1. To what particular contents do you object? Please be specific; cite pages if possible. _____

2. What of value is there in this work? _____

3. What do you feel might be the result of reading (viewing) this work?

4. For what age group would you recommend this work?)

5. Did you read (view) the entire work? _____

If not, what pages or sections? _____

6. Are you aware of the judgment of this work by critics? _____

7. Are you aware of the instructional purpose for using this work?

8. What do you believe is the theme or purpose of this work?

9. What would you prefer the school do about this work?

_____ Do not assign or recommend it to my child.

_____ Withdraw it from all students.

_____ Reevaluate it.

10. What work of equal value would you recommend to replace the one you question?

(Signature of Complainant) _____

Date: _____

See policy KEC

First Reading: September 14, 2010

Second Reading: October 12, 2010

Final Adoption: October 12, 2010

Reviewed: September 14, 2021

Revised: